

SAFETY STATEMENT

It is our policy, in so far as is reasonably practicable, to seek and provide safe and healthy working conditions for staff and a safe environment for guests and visitors and to enlist the active support of staff and sub-contractors in achieving such conditions:

1. Promoting standards of health, safety and welfare that comply with the provisions of the Safety, Health and Welfare at Work Act 2005 and other associated legislation.
2. Providing staff with the information, training and supervision that they need to work safely and efficiently.
3. Informing guests and visitors
4. Defining all individual responsibilities for health and safety matters.
5. Reviewing the procedure for hazard identification, risk assessments and associated control measures on an annual basis and when creating new tours and activities.
6. Liaising only with approved and competent drivers and guides.
7. Translating in the appropriate language spoken by the guide
8. In case hazards cannot be eliminated visitors and guests will be provided with appropriate clothes and equipment.
9. The guide will carry at all time during his activities a yellow jacket with written guide to be well identified and carry particular equipment to attend his duties such as a torch and a whistle.

DUTIES AND RESPONSIBILITIES OF THE TOUR GUIDE

- The tour guide will take charge in an emergency. He is a qualified First aider.
- The tour guide is responsible for recording and reporting accidents.
- The tour guide will train and explain how to fill the incident form to other tour guides
- The tour guide will liaise directly with contractors to ensure that they do not compromise the safety of staff, guests and visitors.
- The tour guide will contact and liaise only with approved tourist guides and drivers